

Meeting	Staffing Matters & Urgency Committee
Date	22 June 2015
Present	Councillors Steward (Chair), Aspden (Vice-Chair) and Williams

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## **Part A - Matters Dealt with under Delegated Powers**

### **7. Declarations of Interest**

At this point in the meeting Members were asked to declare any personal interests, not included on the Register of Interests, or any prejudicial or disclosable pecuniary interests they may have in respect of business on the agenda. No additional interests were declared.

### **8. Exclusion of Press and Public**

Resolved: That the press and public be excluded from the meeting during consideration of annexes to Agenda Item 7 (Pension or Exit Discretion) (Minute Item 12 refers) on the grounds that they contain information relating to individuals and the financial affairs of particular persons. This information is classed as exempt under paragraphs 1, 2 and 3 of Schedule 12A to Section 100A of the Local Government Act 1972 (as revised by the Local Government (Access to Information) (Variation) Order 2006).

### **9. Minutes**

Resolved: That the minutes of the last meeting of the Staffing Matters and Urgency Committee held on 8 June 2015 be approved and signed by the Chair as a correct record.

## 10. **Public Participation**

It was reported that there had been one registration to speak at the meeting under the Council's Public Participation Scheme, however the speaker had withdrawn prior to the meeting. She had emailed her comments to Members.

## 11. **Appointments to Committees and Outside Bodies**

*[See also Part B minute]*

Members received a report which asked them to agree to a number of changes to memberships of Committees, Outside Bodies and a change in the proportionality of two of the Policy and Scrutiny Committees.

The Committee were informed that since the last meeting, Officers had received advice that Councillor Cuthbertson could not be a member or substitute of the North Yorkshire Pension Fund Board and the Pension Fund Committee. It was therefore recommended that he withdraw as substitute from the North Yorkshire Pension Fund Committee, in order to take a place on the North Yorkshire Pension Board.

It was also suggested that consideration of appointments to the Corporate Parenting Board be deferred to the next meeting to allow time to resolve some discrepancies with its composition, appointed membership and terms of reference.

Resolved: (i) That the following appointments be agreed;

### Staffing Matters and Urgency

Councillor Levene as the Labour substitute on the Committee

### Local Plan Working Group

Councillor S Barnes as the Labour substitute on the Group

### Equality Advisory Group (observer status)

Councillor Gunnell as the Labour member on the Group

### Planning Committee

Councillor Looker as the Labour substitute on the Committee

### Area Planning Sub-Committee

Councillor Funnell as the Labour substitute on the Committee

### Joint Standards Committee

Councillor Funnell as the Labour substitute on the Committee  
Councillor Reid as the Liberal Democrat substitute on the Committee

### Member Support Steering Group

Councillor Funnell as the Labour substitute on the Group  
Councillor Aspden as the Liberal Democrat substitute on the Group

### Audit and Governance Committee

Councillor Gates as the Conservative substitute, Councillor Levene as the Labour substitute and Councillor Cuthbertson as the Liberal Democrat substitute on the Committee

### Gambling, Licensing and Regulatory Committee

Councillor Flinders as the final Labour representative on the Committee

### Corporate Appeals Panel

Councillor Gillies as the Conservative substitute and Councillor N Barnes as the Labour substitute on the Panel

### Housing Appeals Panel

Councillor Doughty as the Conservative substitute, Councillor Boyce as the Labour substitute and Cllr Mason as the Lib/Dem substitute on the Panel

### Education Appeals Panel

Councillor Richardson as the Conservative substitute, Councillor S Barnes as the Labour substitute and Cllr Mason as the Lib/Dem substitute on the Panel

Environment Appeals Panel

Councillor Mercer as the Conservative substitute and Councillor Derbyshire as the Labour substitute on the Panel

Corporate & Scrutiny Management Policy & Scrutiny Committee

Councillor Derbyshire as the Labour substitute on the Committee

Economic Development & Transport Policy & Scrutiny Committee (8)

Councillor Warters as the Independent Member on the Committee

Councillor Lisle as the Conservative substitute and Councillor Gunnell as the Labour substitute on the Committee

Health & Adult Social Care Policy and Scrutiny Committee (6)

Councillor Shepherd as the Labour substitute and Cllr Fenton as the Lib/Dem substitute on the Committee

To remove Councillor Warters as the Independent Member on the Committee

Communities & Environment Policy & Scrutiny Committee

Councillor Levene as the Labour substitute and Cllr Cullwick as the Lib/Dem substitute on the Committee

Learning & Culture Policy & Scrutiny Committee

Dr Julie Dickinson as a Parent Governor representative on this Scrutiny Committee and Cllr S Barnes as the Labour substitute with Cllr Reid as the Lib/Dem substitute

North Yorkshire Police & Crime Panel

Councillor Richardson as the Conservative substitute and Cllr Orrell as the Lib/Dem substitute on the Panel

West Yorkshire Combined Authority

Councillor Aspden to replace Councillor Steward as the Council's lead member on the Authority and Councillor Steward to replace Councillor Aspden as the substitute representative

West Yorkshire Combined Authority – Scrutiny Committee

Councillor Douglas as the Conservative representative on the Authority

Yorkshire Purchasing Organisation

Councillor Mercer as the Conservative representative on this body

Joint Health Overview & Scrutiny Committee (Yorkshire & the Humber)

Councillor Douglas as the representative on the Committee

**Outside Bodies**

Association for Public Service Excellence (APSE)

Councillor Crisp as the second member on the Association

Bell Farm Social Hall Management Committee

Councillor Boyce to the Management Committee

CYC Trading Company Shareholder Group

Councillor N Barnes as the third member on the Group

Clifton Backies Management Board

Councillor Wells to the Management Board

Community Stadium Lead Members Group

Councillors N Barnes, Taylor and Warters and Councillor Orrell as the local ward member

Derwenthorpe Partnership Forum

Councillor Williams to the Partnership Forum

Foss Internal Drainage Board

To remove Councillor Richardson as a Parish Council representative.

To appoint Parish Councillor Sian Wiseman and Parish Councillor Graham Tate in place of Parish Councillor Kate Pace from Earswick Parish Council to the Board

Glen Family Resource Centre

Councillors S Barnes and Doughty to take part in the quarterly visits to Children's Homes

Heslington East Community Forum

Councillor Levene to the Forum

Leeds City Region – LEP Leaders Board

Councillor Aspden to replace Councillor Steward as the Council's representative on the Board and Councillor Steward to replace Councillor Aspden as the substitute representative

Leeman Road Millennium Green Trust

Councillor Derbyshire to the Trust

Local Access Forum

Councillor D Myers on to the Forum

Local Government Association – General Assembly

Councillor Williams to the General Assembly

Local Safeguarding Children's Board

Councillor Brooks in her Executive Member role as an observer at Board meetings

Make it York Shareholders Committee

Councillor Hayes as the Independent representative and Chair of the Committee and Councillor Levene to the Shareholder Committee

Micklegate York Charitable Trust

Councillor Gunnell to the Trust

North Yorkshire Pension Committee

Remove Cllr Cuthbertson as the substitute on the Committee

North Yorkshire Pension Fund – Local Pension Board

Councillor Cuthbertson to the Board

School Improvement & Monitoring Group

Councillor Looker to the Group

Schools Forum

To confirm the appointment of the Cabinet Member for Education, Children and Young People as a non voting attendee at Forum meetings

Tang Hall Community Centre

Councillor Funnell to the Centre's Board

Terrys Community Forum

Councillors Gunnell, Hayes and Kramm, the 3 Micklegate Ward Members onto the Forum

Veritau Directors

Councillor Steward, as the Executive Member for Corporate Services as a Director of Veritau

Without Walls Partnership

Councillor Williams to the Partnership

York Central Lead Members

Councillors Hayes and Williams as the Independent and Labour Lead Members

York Citizens Theatre Trust

Councillor Flinders to the Trust

York City Charities

Councillor Gunnell to the Charity

York Environment Forum

Councillor Flinders on to the Forum

York Economic Partnership

Councillor Levene to the Partnership

York, North Yorkshire & East Riding Local Enterprise Partnership Infrastructure Programme Board

Councillor Steward to replace Councillor Gillies as the Council's representative on the Board

Yorkshire Energy Partnership

To note that a nomination is no longer required on this body.

- (ii) That the appointments to the Corporate Parenting Board be deferred until the next meeting of the Committee.

Reason: In order to make appropriate appointments to the Council's Committees and Outside Bodies for the current municipal year.

## 12. **Appointment Of Acting Director Of City And Environmental Services**

Members received a report which sought their approval to establish an Appointments Sub Committee for Chief Officer appointments and to delegate sufficient powers to that Sub Committee to enable it to conduct the recruitment process, select and appoint an Acting Director of City and Environmental Services, subject to the requirements of the standing orders on appointment.

The Chair made a number of points about advertising vacancies through press releases on Facebook, Twitter and encouraging staff to 'tweet' the information.

In regards to how jobs for the Council were currently advertised, it was reported that;

- The CYC Jobs website had 38,000 registered users.
- The CYC Twitter account was used to advertise vacancies.
- The site on which the CYC Jobs website was currently hosted would be updated in September.

One Member questioned why the senior management review would take as long as seven months, and therefore why the acting director would need to be appointed for this amount of time. It was confirmed this was to allow for proper statutory consultation about the review.

Resolved: (i) That the filling of the post of Acting Director of City and Environmental Services be approved.

(ii) That this opportunity be advertised on the CYC Jobs website.

(iii) That, mindful of resources, the post be advertised as widely as possible using a variety of different sources including Facebook, Twitter, the CYC website and Linked In.

(iv) That an Appointments Sub-Committee be established and authorised to conduct the final interviews, select a successful candidate and make an offer of employment, subject to the



necessary employment procedures. The sub-committee to consist of three members, on a 1:1:1 proportionate basis, one Conservative, one Liberal Democrat and one Labour Member on the Appointment Committee.

Reason: To allow appointment to an Acting Director of City and Environmental Service to be made.

### **13. Pension or Exit Discretion**

Members received a report which advised them of the expenditure associated with two requests for flexible retirement. Confidential annexes containing details of the cases were circulated, at the meeting

Resolved: That the two requests for flexible retirement be agreed.

Reason: In order for the Council to exercise its discretionary powers and agree these requests.

## **Part B - Matters Referred To Full Council**

### **14. Appointments to Committees and Outside Bodies**

*[See also Part A minute]*

Members received a report which asked them to agree a change in the proportionality of two of the Policy and Scrutiny Committees, Economic Development & Transport and Health & Adult Social Care.

Recommended: That Council agree the change in proportionality of the Economic Development & Transport Policy & Scrutiny Committee and the Health & Adult Social Care Policy & Scrutiny Committee, as detailed in paragraph 3 of the report.

Reason: In order to make appropriate appointments to the Council's Committees for the current municipal year.

**15. Appointment of Acting Director of City and Environmental Services**

*[See also Part A minute]*

Members received a report which sought their approval to establish an Appointments Sub Committee for Chief Officer appointments and to delegate sufficient powers to that Sub Committee to enable it to conduct the recruitment process, select and appoint an Acting Director of City and Environmental Services, subject to the requirements of the standing orders on appointment.

Recommended: That Council approve a salary package which is in excess of £100,000 for the post of Acting Director of City and Environmental Services, should it be necessary.

Reason: To allow the appointment to an Acting Director of City and Environmental Services to be made

Cllr C Steward, Chair

[The meeting started at 5.34 pm and finished at 5.55 pm].